

New Client Handover Request Form



Screwloose IT

Client Name	
Router	
IP:	
Username:	
Password:	
Comments	
Switch	
IP	
Username	
Password	
Comments	
Server Host	
IP	
Username	
Password	
ILO/IDRAC IP	
ILO/IDRAC username	
ILO/IDRAC Password	
Domain Details	
Internal Domain (e.g. domain.local)	
Domain Administrator username	
Domain Administrator password	
Name of domain controller	
IP of domain controller	
Federated to office 365?	
Comments	
NAS	
IP	
Username	
Password	
Comments	
Domain name	
Domain Key EPP	
Register	
Domain names	
Comments	
CPanel / DNS Server Details	
URL	
Username	
Password	
Comments	
ISP Details	
Provider	
Username	
Password	
Other resources	
Please provide access details of any other onsite resources.	
Office 365	
Tenant domain	
Global admin username	
Global admin Password	



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